

Trinity United Methodist Church
Part-Time Nursery Assistant Job Description
March 2025

Purpose

The Nursery Assistant provides safe, secure, and nurturing care to children ages 0 – 4 of families attending the Sunday worship service.

Accountability

The Nursery Assistant shall be directly accountable to the Nursery Director.

General Qualifications

- A team player, able to work in cooperation with the nursery director, other staff and ministry leaders within the church
- At least 18 years of age
- Experienced in the care of children of varying ages, personalities, and characteristics
- Willing to submit to a background check (CORI)
- Current certification in CPR/First Aid or a willingness to obtain
- A person exhibiting Christian morals and character

Essential Duties

- Provide age-appropriate care including, but not limited to feeding, changing diapers, maintaining a safe and clean environment, holding, sitting with, and cheerfully interacting with children through games, stories, crafts, and play
- Be polite, friendly, and courteous to all children, parents, and volunteers
- Greet children by name and introduce oneself to parents, always striving to build a strong rapport
- Arrive at church by 10:00 and remain until all children have been picked up and room as been sufficiently cleaned
- Be able to take direction from the Nursery Director
- Communicate any absences to Nursery Director
- Other duties as assigned by the Nursery Director

Compensation

\$22 per hour, paid monthly

How to Apply

To apply, please submit a resume to apply@trinityspringfield.org.

Adapted from the Foundation United Methodist Church job description