

Trinity United Methodist Church  
Springfield, Massachusetts  
Pumpkin Patch Festival Vendor Agreement



We will be holding our 4th annual Pumpkin Patch Festival on Saturday October 10<sup>th</sup> from 10:00 am – 4:00 pm on the front lawn at 361 Sumner Avenue, Springfield Ma 01108.

We are seeking local crafters with homemade/handcrafted items for our festival. Trinity United Methodist Church reserves the right to deny any vendor whose items are not appropriate for our environment. We will be having food vendors and baked goods for sale and request the craft vendors refrain from bringing food items that compete the food vendors.

- Festival hours are 10:00-4:00pm rain or shine - Vendors may begin setting up as early at 8:30am and should be ready to sell by 10:00 am
- Each craft space will be 10 x 10 and the cost is \$50.00 per site
- Each food truck space will be allocated and the cost is \$100.00
- No space will be reserved until payment is received
- No refunds will be allowed within 45 days of the event
- Each vendor is responsible for their own tent/tables/chairs etc.
- Each vendor is responsible for setup and breakdown
- Each vendor agrees to hold harmless Trinity United Methodist Church, their agents, employees, or anyone related to the church from all claims, damages, losses, and expenses including attorney's fees stemming from my agreement to take part in this event
- We request that all vendors spread the word for our event
- We will strive to not have multiple vendors with the same or similar products

If you have any questions please email [pumpkinpatch@trinityspringfield.org](mailto:pumpkinpatch@trinityspringfield.org)

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Vendor's Name \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Website (if applicable) \_\_\_\_\_

Email \_\_\_\_\_

Number of spaces \_\_\_\_\_      Craft Space (\$50/each)       Food Truck (\$100)

Please describe what you will be selling:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May we use you and/or your business name in our advertising? \_\_\_\_\_

I agree to abide by the rules set forth by Trinity United Methodist Church and the Festival Committee.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please make checks payable to Trinity United Methodist Church c/o Pumpkin Patch and mail with completed form to:

Trinity United Methodist Church, 361 Sumner Ave, Springfield MA 01108

For office use only:

Date Form Received: \_\_\_\_\_ Date Payment received: \_\_\_\_\_

Check #/cash: \_\_\_\_\_ Assigned space: \_\_\_\_\_